Course Specifications
Valid as from the academic year 2019-2020

Economic Dutch for Non-Native Speakers I (F000540)

Course size  (nominal values; actual values may depend on programme)

Credits  3.0  Study time  90 h  Contact hrs  45.0 h

Course offerings and teaching methods in academic year 2020-2021

A (year)  Dutch  seminar  45.0 h

Lecturers in academic year 2020-2021

Derudder, Greet  LW06  staff member
Jacobs, Geert  LW06  lecturer-in-charge

Offered in the following programmes in  2020-2021  crdts  offering

Bachelor of Science in Business Administration  3  A
Bachelor of Science in Economics  3  A
Joint Section Bachelor of Science in Economics, Business
Economics and Business Engineering  3  A
Bachelor of Science in Business Engineering  3  A
Bachelor of Science in Business Economics  3  A
Exchange Programme Linguistics and Literature  3  A

Teaching languages
Dutch

Keywords
Dutch as a foreign language, LSP, economic, business, language acquisition, grammar, vocabulary, communicative skills

Position of the course
The students acquire basic communicative skills in Dutch in a general economic and business context.
The course will enable the students to bring their basic Dutch language skills into practice.
This way it contributes to a positive integration of non native speakers into the academic education of economics and to a thorough preparation for Dutch economic contacts.

Contents
In the first term the students take part in workshops focused on basic knowledge and skills. After the workshops they are expected to be able to steer and, if necessary, remedy their own language learning process.
In the second term we focus on selected economics- and business-related language tasks: the presentation, the cv, the application letter and the job interview.
During the year we look at business texts which students present to each other.

Initial competences
The students should have a basic practical knowledge of Dutch (oral as well as written), corresponding to level B1 of the Common European Framework.
In addition, they are expected to have sufficient understanding and relevant attitudes for learning to communicate in Dutch in a general economic and business context.
Students need permission from the teacher to enrol for this course. Admission is determined during an interview at the start of term.

Final competences
1  Acquire and be able to actively use key economic vocabulary in Dutch.
2  Being able to apply grammar rules in a general economic and business context in

(Approved)
Dutch.
3 Being able to take part in a job interview in Dutch.
4 Being able to write a cv in Dutch.
5 Being able to write an application letter in Dutch.
6 Being able to write business letters in Dutch.
7 Being able to read and understand recent articles on business and society in Dutch;
8 Being able to use a number of tools (dictionaries, on-line resources) in Dutch;
9 Being able to give a presentation in Dutch;
10 Gaining insight in one's own language acquisition process and how it can be remedied.
11 making business-related phonecalls

Conditions for credit contract
Access to this course unit via a credit contract is determined after successful competences assessment

Conditions for exam contract
This course unit cannot be taken via an exam contract

Teaching methods
Seminar

Extra information on the teaching methods
Interactive classroom sessions in small groups.
Speaking and writing activities are actively integrated into task based assignments on economic topics, using topical texts.

Learning materials and price
Course notes.

References

Course content-related study coaching
Classroom feedback by tutor and peers. Also individual coaching by lecturer.

Evaluation methods
end-of-term evaluation and continuous assessment

Examination methods in case of periodic evaluation during the first examination period
Written examination, oral examination

Examination methods in case of periodic evaluation during the second examination period
Written examination, oral examination

Examination methods in case of permanent evaluation
Participation, assignment, skills test

Possibilities of retake in case of permanent evaluation
examination during the second examination period is possible in modified form

Extra information on the examination methods
Written examination and oral examination, focusing on communicative skills (both oral and written).

Calculation of the examination mark
Permanent evaluation (60%) and end-of-term evaluation (40%).
Students need to attend at least 90% of class sessions in order to get a mark for permanent evaluation.

Facilities for Working Students
Please contact the instructor.