Course Specifications
Valid as from the academic year 2019-2020

Dutch: Writing Skills (A703012)

Course offerings and teaching methods in academic year 2020-2021

| A (semester 2) | Dutch | seminar | 22.5 h |
|               |       |         |        |
|               |       | self-reliant study activities | 12.5 h |

Lecturers in academic year 2020-2021

- De Valck, Katrien LW22 staff member
- N., N. KLA PIE0 staff member
- De Sutter, Gert LW22 lecturer-in-charge
- De Geest, Annik LW22 co-lecturer
- Devos, Filip LW22 co-lecturer
- Ryckaert, Ruud LW22 co-lecturer

Offered in the following programmes in 2020-2021

| Bachelor of Arts in Applied Language Studies: a combination of at least two languages (main subject Dutch, English, French) | 3 | A |
| Bachelor of Arts in Applied Language Studies: a combination of at least two languages (main subject Dutch, English, German) | 3 | A |
| Bachelor of Arts in Applied Language Studies: a combination of at least two languages (main subject Dutch, English, Italian) | 3 | A |
| Bachelor of Arts in Applied Language Studies: a combination of at least two languages (main subject Dutch, English, Russian) | 3 | A |
| Bachelor of Arts in Applied Language Studies: a combination of at least two languages (main subject Dutch, English, Spanish) | 3 | A |
| Bachelor of Arts in Applied Language Studies: a combination of at least two languages (main subject Dutch, English, Turkish) | 3 | A |
| Bachelor of Arts in Applied Language Studies: a combination of at least two languages (main subject Dutch, French, German) | 3 | A |
| Bachelor of Arts in Applied Language Studies: a combination of at least two languages (main subject Dutch, French, Italian) | 3 | A |
| Bachelor of Arts in Applied Language Studies: a combination of at least two languages (main subject Dutch, French, Russian) | 3 | A |
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| Bachelor of Arts in Applied Language Studies: a combination of at least two languages (main subject Dutch, French, Turkish) | 3 | A |
| Bachelor of Arts in Applied Language Studies: a combination of at least two languages (main subject Dutch, German, Italian) | 3 | A |
| Bachelor of Arts in Applied Language Studies: a combination of at least two languages (main subject Dutch, German, Russian) | 3 | A |
| Bachelor of Arts in Applied Language Studies: a combination of at least two languages (main subject Dutch, German, Spanish) | 3 | A |
| Bachelor of Arts in Applied Language Studies: a combination of at least two languages (main subject Dutch, German, Turkish) | 3 | A |
| Preparatory Course Master of Arts in Interpreting: a combination of at least two languages and Master of Arts in Multilingual Communication: a combination of at least two languages (main subject Dutch, English, French) | 3 | A |

(Approved)
Preparatory Course Master of Arts in Interpreting: a combination of at least two languages, Master of Arts in Translation: a combination of at least two languages and Master of Arts in Multilingual Communication: a combination of at least two languages (main subject Dutch, English, Italian)

Preparatory Course Master of Arts in Interpreting: a combination of at least two languages, Master of Arts in Translation: a combination of at least two languages and Master of Arts in Multilingual Communication: a combination of at least two languages (main subject Dutch, English, Russian)

Preparatory Course Master of Arts in Interpreting: a combination of at least two languages, Master of Arts in Translation: a combination of at least two languages and Master of Arts in Multilingual Communication: a combination of at least two languages (main subject Dutch, English, Spanish)

Preparatory Course Master of Arts in Interpreting: a combination of at least two languages, Master of Arts in Translation: a combination of at least two languages and Master of Arts in Multilingual Communication: a combination of at least two languages (main subject Dutch, French, German)

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Teaching languages
Dutch

Keywords
Writing proficiency, text structure, spelling, coherence, style

Position of the course
This course teaches student how to write goal-oriented coherent texts in Standard Dutch, taking into account text structure, correctness, readability and attractiveness.
This course builds on competencies acquired in other courses: Dutch language Standardisation (A703000), Dutch: Language Practice (A703011) and Dutch: Grammar - Text and Genre (A703014)

Contents
The course consists of three parts:
• General stylistic advice, with rephrasing exercises.
• Specific guidelines for summarising written and spoken texts, with specific attention to representativity, accuracy, text structure, coherence, stylistic adequacy and correctness.
• Specific guidelines for academic texts, with specific attention to norms and conventions.

Initial competences
The final objectives of the different Dutch units of study of the first bachelor year.

Final competences
1 Having a command of Dutch at professional native speaker level, with special attention to the written norm [B.1.1.; assessed]
2 Recognizing and re-writing stylistic errors, normative errors and spelling errors [B. 1.3.; assessed].
3 Using the knowledge of different societal domains when producing texts. [B.1.8.; assessed]
4 Having a strong language awareness [B.3.1.; not assessed].
5 Taking joint responsibility and being a team player [B.4.1.; not assessed].
6 Summarising spoken persuasive texts in a structured manner [B.6.1.; assessed].
7 Producing different types of texts in Dutch, with specific attention to argumentation, structure, coherence, correctness, readability and attractiveness. [B.6.2.; assessed].
8 Using relevant dictionaries, reference works and electronic resources [B.6.5.; not assessed].

Conditions for credit contract
Access to this course unit via a credit contract is determined after successful competences assessment

Conditions for exam contract
This course unit cannot be taken via an exam contract

Teaching methods
Seminar, self-reliant study activities

Extra information on the teaching methods
Seminar: interactive in-class exercises.
Guided self-study: prepare exercises and writing assignments.

Learning materials and price
Syllabus
Powerpoint slides and exercises via learning platform.
Estimated cost: 5 €

References
• Spelling. De regels op een rij (http://www.vlaanderen.be/nl/publicaties/detail/spelling-de-regels-op-een-rij)

(Approved)
• Woordenlijst Nederlandse Taal (http://woordenlijst.org/)
• Taaladvies (http://taaladvies.net/)

Course content-related study coaching
  Additional materials via the online learning platform.

Evaluation methods
  end-of-term evaluation and continuous assessment

Examination methods in case of periodic evaluation during the first examination period
  Assignment

Examination methods in case of periodic evaluation during the second examination period
  Assignment

Examination methods in case of permanent evaluation
  Assignment

Possibilities of retake in case of permanent evaluation
  examination during the second examination period is possible

Extra information on the examination methods
  First session:
    • Three assignments in the course of the semester: summarisation of an oral text, and two academic texts.
    • One assignment during the regular exam period: a summarisation of an oral text.
  Second session: assignment: summarisation of oral text

Calculation of the examination mark
  First session:
    • Three assignments during semester: each 15% of the end mark.
    • Assignment in the regular exam period: 55% of the end mark.
  Students must obtain at least 50% for the assignment during the exam period in order to pass this course.
  Second session: Assignment during exam period (100%)

Facilities for Working Students
  The examination cannot be re-scheduled.
  Two individual feedback sessions can be given by e-mail or by appointment.