

Dutch: Writing Skills (A703012)

Due to Covid 19, the education and evaluation methods may vary from the information displayed in the schedules and course details. Any changes will be communicated on Ufora.

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|--------------------|--|--------------------|--------|
| Course size | <i>(nominal values; actual values may depend on programme)</i> | | |
| Credits 3.0 | Study time 90 h | Contact hrs | 35.0 h |

Course offerings and teaching methods in academic year 2020-2021

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|----------------|-------|------|-------------------------------|--------|
| A (semester 2) | Dutch | Gent | seminar | 22.5 h |
| | | | self-reliant study activities | 12.5 h |

Lecturers in academic year 2020-2021

| | | |
|-------------------|------|--------------------|
| Delva, Sara | LW22 | staff member |
| De Valck, Katrien | LW22 | staff member |
| De Sutter, Gert | LW22 | lecturer-in-charge |
| De Geest, Annik | LW22 | co-lecturer |
| Devos, Filip | LW22 | co-lecturer |
| Ryckaert, Ruud | LW22 | co-lecturer |

Offered in the following programmes in 2020-2021

| | crdts | offering |
|--|-------|----------|
| Bachelor of Arts in Applied Language Studies: a combination of at least two languages (main subject Dutch, English, French) | 3 | A |
| Bachelor of Arts in Applied Language Studies: a combination of at least two languages (main subject Dutch, English, German) | 3 | A |
| Bachelor of Arts in Applied Language Studies: a combination of at least two languages (main subject Dutch, English, Italian) | 3 | A |
| Bachelor of Arts in Applied Language Studies: a combination of at least two languages (main subject Dutch, English, Russian) | 3 | A |
| Bachelor of Arts in Applied Language Studies: a combination of at least two languages (main subject Dutch, English, Spanish) | 3 | A |
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| Bachelor of Arts in Applied Language Studies: a combination of at least two languages (main subject Dutch, German, Spanish) | 3 | A |
| Bachelor of Arts in Applied Language Studies: a combination of at least two languages (main subject Dutch, German, Turkish) | 3 | A |
| Preparatory Course Master of Arts in Interpreting: a combination of at least two languages, Master of Arts in Translation: a combination of at least two languages and Master of Arts in Multilingual Communication: a combination of at least two languages (main subject Dutch, English, French) | 3 | A |
| Preparatory Course Master of Arts in Interpreting: a combination of at least two languages, Master of Arts in Translation: a combination of at least two languages and Master of Arts in Multilingual Communication: a combination of at least two languages | 3 | A |

| | | |
|---|---|---|
| (main subject Dutch, English, German) | | A |
| Preparatory Course Master of Arts in Interpreting: a combination of at least two languages, Master of Arts in Translation: a combination of at least two languages and Master of Arts in Multilingual Communication: a combination of at least two languages (main subject Dutch, English, Italian) | 3 | A |
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Teaching languages

Dutch

Keywords

Writing proficiency, text structure, spelling, coherence, style

Position of the course

This course teaches student show to write goal-oriented coherent texts in Standard

Dutch, taking into account text structure, correctness, readability and attractiveness. This course builds on competencies acquired in other courses: Dutch language Standardisation (A703000), Dutch: Language Practice (A703011) and Dutch: Grammar - Text and Genre (A703014)

Contents

The course consists of three parts:

- General stylistic advice, with rephrasing exercises.
- Specific guidelines for summarising written and spoken texts, with specific attention to representativity, accuracy, text structure, coherence, stylistic adequacy and correctness.
- Specific guidelines for academic texts, with specific attention to norms and conventions.

Initial competences

The final objectives of the different Dutch units of study of the first bachelor year.

Final competences

- 1 Having a command of Dutch at professional native speaker level, with special attention to the written norm [B.1.1.; assessed]
- 2 Recognizing and re-writing stylistic errors, normative errors and spelling errors [B.1.3.; assessed].
- 3 Using the knowledge of different societal domains when producing texts. [B.1.8.; assessed].
- 4 Having a strong language awareness [B.3.1.; not assessed].
- 5 Taking joint responsibility and being a team player [B.4.1.; not assessed].
- 6 Summarising spoken persuasive texts in a structured manner [B.6.1.; assessed].
- 7 Producing different types of texts in Dutch, with specific attention to argumentation, structure, coherence, correctness, readability and attractiveness. [B.6.2.; assessed].
- 8 Using relevant dictionaries, reference works and electronic resources [B.6.5.; not assessed].

Conditions for credit contract

Access to this course unit via a credit contract is determined after successful competences assessment

Conditions for exam contract

This course unit cannot be taken via an exam contract

Teaching methods

Seminar, self-reliant study activities

Extra information on the teaching methods

Seminar: interactive in-class exercises.

Guided self-study: prepare exercises and writing assignments.

Due to COVID19, alternative work methods are possible. Information will be provided via the electronic learning platform.

Learning materials and price

Powerpoint slides, hand-outs and exercises via learning platform.

References

- Stehouder, M. (2006). *Leren Communiceren*. Noordhoff Uitgevers.
- De Wachter, L., K. Fizez & C. Van Soom (2014). *Academisch schrijven*. Acco.
- Spelling. De regels op een rij (<http://www.vlaanderen.be/nl/publicaties/detail/spelling-de-regels-op-een-rij>)
- In Duidelijk Nederlands. Spreken en schrijven voor iedereen. (<http://www.vlaanderen.be/nl/publicaties/detail/in-duidelijk-nederlands-spreken-en-schrijven-voor-iedereen>)
- Woordenlijst Nederlandse Taal (<http://woordenlijst.org/>)
- Taaladvies (<http://taaladvies.net/>)

Course content-related study coaching

Additional materials via the online learning platform.

Evaluation methods

end-of-term evaluation and continuous assessment

Examination methods in case of periodic evaluation during the first examination period

Assignment

Examination methods in case of periodic evaluation during the second examination period

Assignment

Examination methods in case of permanent evaluation

Assignment

Possibilities of retake in case of permanent evaluation

examination during the second examination period is possible

Extra information on the examination methods

First session:

- Two assignments in the course of the semester: summarisation of an oral text, and one academic text.
- One assignment during the regular exam period: a summarisation of an oral text.

Second session: assignment: summarisation of oral text

Calculation of the examination mark

First session:

- Two assignments during semester: each 22.5% of the end mark.
- Assignment in the regular exam period: 55% of the end mark.

Students must obtain at least 50% for the assignment during the exam period in order to pass this course.

Second session: Assignment during exam period (100%)

Facilities for Working Students

The examination cannot be re-scheduled.

Two individual feedback sessions can be given by e-mail or by appointment.