### Practice-Based Exercises (H001952)

**Course Specifications**
Valid as from the academic year 2019-2020

<table>
<thead>
<tr>
<th>Course</th>
<th>Lecturers in academic year 2019-2020</th>
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<tbody>
<tr>
<td></td>
<td>Derudder, Greet</td>
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<td></td>
<td>Gobyn, Lies</td>
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<td>Van Eeckhout, Hilde</td>
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<td>Verstrynge, Florine</td>
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<td>Heirman, Ann</td>
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<td>Cardon, Greet</td>
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<td>Mortier, Freddy</td>
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<td>Vogl, Ulrike</td>
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<td>Yudin, Aleksey</td>
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**Course offerings and teaching methods in academic year 2019-2020**

<table>
<thead>
<tr>
<th>Offered in the following programmes in 2019-2020</th>
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<tbody>
<tr>
<td>Academic Teacher Education in Languages and Cultures</td>
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<td>9 credits A</td>
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**Teaching languages**

- Dutch

**Keywords**

- educational practice, educational settings

**Position of the course**

This course contributes to the realisation of the basis professional teacher competencies as stated in the course description and in the matrix of competencies that can be consulted on www.lerarenopleiding.ugent.be

**Contents**

The contents fit in with the subject related education in the bachelor's and master's programmes. The internship encloses 12 hours observation, an equivalent of 30h independent realization and guidance of educational learning activities (the teaching itself), participation in 4 meso-activities. Students have to do their internship in those education levels, where teachers are authorized to teach. Three reflection papers need to be written, with in each paper a description of a successful event and a description of a critical event; at the end, a final description needs to be written. All assessments are discussed with the student and explained in a short manual (and processed via star.ugent.be).

In this course, voice hygiene and first aid get extra attention.

Students who carry out an interim teaching assignment can have a reduction for their internship, but there are some conditions: the assignment must be related to the specific didactics and a mentor within the school has to follow the student-teacher for minimal two lessons (at the beginning and the end of the assignment). For the reduction of the lessons, the following scheme is used:

- An unbroken assignment from 40 hours: a reduction of 7 lessons (on condition that at

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<table>
<thead>
<tr>
<th>Course size</th>
<th>(nominal values; actual values may depend on programme)</th>
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<tr>
<td>Credits</td>
<td>9.0</td>
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<tr>
<td>Study time</td>
<td>270 h</td>
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<tr>
<td>Contact hrs</td>
<td>35.0 h</td>
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least one part of the internship is successfully completed). Students have to work out a logbook with 5 lesson preparations and a reflection on one critical incident and an experience of success.

- An unbroken assignment from 80 hours: a reduction of 15 lessons. Students have to work out a logbook with 10 lesson preparations and a reflection on one critical incident and an experience of success.
- An unbroken assignment from 160 hours: a reduction of 30 lessons. The logbook contains 20 lesson preparations and a reflection on a critical incident and a success experience. In addition, the students have to work out an action research based on a self-evaluation.
- An unbroken assignment from 200 hours: apply here for the appointments as a LIO with an assignment between 200 and 500 hours.

Initial competences


Final competences

1. Plan and realize learning situations in line with the vision and competences developed during the other courses of teacher education.
2. Reflect on one’s own practice
3. Communicate properly with students, parents and colleagues
4. Use the Dutch language in a proper way
5. Give the most urgent physical help if necessary
6. Show proper teacher attitudes
7. Use a foreign language in a proper way.

Conditions for credit contract

This course unit cannot be taken via a credit contract

Conditions for exam contract

This course unit cannot be taken via an exam contract

Teaching methods

Integration seminar, work placement, clinical lectures, seminar: coached exercises

Extra information on the teaching methods

The student-teachers (teachers in training) in a LIO-trajectory have to realize the above-mentioned goals and competences through an alternative portfolio-trajectory. The assignments are elaborated in a manual. There are a number of contact-moments, a number of mandatory lessons or seminars and coaching moments. LIO-students and students with a traineeship reduction at a LIO-level must attend 2 interdisciplinary intervention sessions. Intervention session 1 is part of Practice-Based Excercises A. Intervention session 2 is part of Practice-Based Exercises B.

A full LIO-job implies an assignment at least 500 hours which is equivalent to two thirds of a full-time contract or 12u per week. In addition there are the following conditions:

- The assignment must be related to a level where the teacher has a licence to teach: it is the second and third grade in secondary education (and the first level for teachers of Latin and Greek) or in a centre for adult education.
- Ghent University also allows students-teachers who have a job in a professional bachelor to the LIO-trajectory.
- The LIO has an assignment with a sufficient number of variation in the lessons
- The LIO’s assignment includes sufficient “classroom hours”
- At least half of the lessons refer to the teachers specific didactics

LIO's with an assignment of at least 500 hours which do not comply with one or more of these additional conditions, have an extra preservice internship of 10 hours. A candidate with a LIO-trajectory of less than 200 hours (this corresponds to a teaching assignments of less than 5u per week) is not admitted to the portfolio-trajectory. The student then has to follow the normal learning-trajectory. For the teaching practice the student gets a reduction of the number of lessons to teach.

Learning materials and price

The documents concerning the activities in relation to the practice-based exercises are available via Minerva and on star.ugent.be. The only costs are related to the printing of these documents.

References

Course content-related study coaching

Guidance is provided by the cooperating teacher, the subject cooperating teacher (coach) and the teacher educator. The guidance and evaluation by the cooperating teacher are determined by agreement. The teacher educator is member of the institute.

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(practical assistant) and is responsible for the contacts with schools, the individual supervision and the guidance and coordination during the practice-based exercises.

Evaluation methods
continuous assessment

Examination methods in case of periodic evaluation during the first examination period

Examination methods in case of periodic evaluation during the second examination period

Examination methods in case of permanent evaluation
Portfolio, participation, job performance assessment, report

Possibilities of retake in case of permanent evaluation
examination during the second examination period is possible in modified form

Extra information on the examination methods

The student-teachers (teachers in training) in a LIO-trajectory are evaluated on a permanent basis based on their assignments in their portfolio. Students who just have to finish their internship and wish to finish their studies in early February, have to contact the professor as early as possible in the academic year.

Students with a LIO-trajectory have to contact the internship-coordinator.

Description second exam opportunity: possible through a reworking of certain components of the teaching practice. The form and size is determined by the teacher responsible. One must keep in mind that there can be no new teaching practice lessons in August and September.

First aid and voice hygiene theory will be tested via a computer test (score between 0 and 5).

Calculation of the examination mark

The evaluation of the practice-based exercises is based on the different components of the internship, including language and attitudes. This shows a total score on 100 points.

Absence from a compulsory cross-curricular seminar (lecture or practical exercise FIRST AID or lecture voice hygiene) is sanctioned by a reduction of the total score with 5 points. LIO-students and students with a traineeship reduction at a LIO-level who are absent for interdisciplinary intervention session 1 will be sanctioned with a reduction of 5 points of the total score of Practice-Based Exercises A.

The responsible teacher gets a certificate from the attended lectures and practical exercises and will deduct this in the total score.

To succeed, for the practice-based exercises a student has to receive a credit for each of the following components:

FG1: the teacher as a guide of learning and development processes
FG2: the teacher as an educator
FG 3: the teacher as a content expert
FG 4: the teacher as an organizer
FG 5: the teacher as an innovator, as a researcher
FG 7: the teacher as a member of a school team
FG 10: the teacher as a cultural participant

Also for the components language and attitudes the student has to succeed. As regards the FG 6, 8 and 9, there must be evidence from the reports in the students journal that he has made efforts to acquire the basic competences. Students must be enrolled in the teacher training program by October 15 at the latest. Seeing presence in the exercises is mandatory, a student must be present in the first lesson. This is also the case for the Students in a LIO trajectory.

The final score (sum = 120) is as follows:
1) 30u preparations: /20
2) 8u observation reports: /4
3) 3 reflections + final reflection: /10
4) attestations or reports of 4 meso activities: /6
5) attendance certificates compulsory seminars: /20 (a student who fails to obtain a certificate, will get one minus point on a total score of 20)
6) 30u evaluations of mentor + final evaluation: /30
7) evaluations of internship mentor: /30

Students who eschew one or more parts of the evaluation can no longer pass the course. Final scores of 8/20 and above will be reduced to the highest non-deliberative quotation (7/20).

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