Course Specifications
Valid in the academic year 2018-2019

Lecturers in academic year 2018-2019
- Roththier, Sabine EB25 lecturer-in-charge
- Lemeire, Len EB24 co-lecturer
- Van Looy, Amy EB24 co-lecturer

Offered in the following programmes in 2018-2019
- Master of Science in Public Administration and Management 5 A

Teaching languages
- Dutch

Keywords
- eGovernment, information society, front-office, back-office, administrative simplification, BPM, ICT and organisational change

Position of the course
- Just as for companies, the development of ICT at the end of the 20th century, offers a lot of opportunities for government. Governments can collect, save, manage en share their information on a different way. This course will focus on the significance of information and the use of ICT in and between governances, as on the consequences of this use for the organisation and her processes.

Contents
- Ladder of information/ eGovernment/ alignment/ interoperability
- Security & trends
- ICT in and between authorities
- Consequences from ICT-applications on government
- Business Proces Reengineering: describing and analysing processes and datastreams (BPM, BPMn & LEAN)

Initial competences
- Insight in the Belgian structure and the different governmental levels No ICT-knowledge necessary. The course doesn’t focus on technology.

Final competences
- 1 Insight in scientific theories, frameworks and movements in regard with informatization
- 2 Insight in eGovernment at the different governments.
- 3 Designing processmodels and datastreams + critical reflecion.
- 4 Thinking about the (im-)possibilities from ICT for government, and their consequences.
- 5 Presenting results in a well structured and clear written paper

Conditions for credit contract
- Access to this course unit via a credit contract is unrestricted: the student takes into consideration the conditions mentioned in 'Starting Competences'

Course size (nominal values; actual values may depend on programme)
- Credits 5.0
- Study time 150 h
- Contact hrs 45.0 h

Course offerings and teaching methods in academic year 2018-2019
- A (semester 1) Dutch
  - lecture 25.0 h
  - group work 18.75 h
  - seminar 1.25 h

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Conditions for credit contract
- Access to this course unit via a credit contract is unrestricted: the student takes into consideration the conditions mentioned in 'Starting Competences'
Access to this course unit via an exam contract is unrestricted.

Teaching methods
- Group work, lecture, seminar

Extra information on the teaching methods
- Lectures and guest speakers
- Seminar: learn to design processes according to BPMn2.0 convention
- Group work: Designing business processes + critical reflection

Learning materials and price

References

Course content-related study coaching
- Possibility for questions during the lectures and by mail. Potential questions during the lectures.

Evaluation methods
- end-of-term evaluation and continuous assessment

Examination methods in case of periodic evaluation during the first examination period
- Written examination with open questions

Examination methods in case of periodic evaluation during the second examination period
- Written examination with open questions

Examination methods in case of permanent evaluation
- Assignment

Possibilities of retake in case of permanent evaluation
- examination during the second examination period is possible in modified form

Calculation of the examination mark
- Paper (8 points) + written exams (12 points). Re-examination: dependent on the results a written examination and/or paper. The marks of the part for which the student succeeded will be transferred to the second term. If there is clearly a different input from different group members, then the final mark per student belonging to the same group can still differ."

The deadlines for the paper must be respected. If not, a mark can be deducted from the total.