Course Specifications
Valid in the academic year 2017-2018

General Management and Organisation (D012142)

Course

Valid in the academic year 2017-2018

Course offerings and teaching methods in academic year 2017-2018

A (semester 2)  Dutch

<table>
<thead>
<tr>
<th>Contact hrs</th>
<th>30.0 h</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lecture</td>
<td>20.0 h</td>
</tr>
<tr>
<td>Seminar</td>
<td>8.75 h</td>
</tr>
<tr>
<td>Group work</td>
<td>1.25 h</td>
</tr>
</tbody>
</table>

Lecturers in academic year 2017-2018

Gemmel, Paul  EB09  lecturer-in-charge

Offered in the following programmes in  2017-2018

<table>
<thead>
<tr>
<th>Credits</th>
<th>Offering</th>
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<tbody>
<tr>
<td>Linking Course Master of Science in Health Education and Health Promotion</td>
<td>5  A</td>
</tr>
<tr>
<td>Linking Course Master of Science in Health Care Management and Policy</td>
<td>5  A</td>
</tr>
<tr>
<td>Linking Course Master of Science in Nursing and Midwifery</td>
<td>5  A</td>
</tr>
<tr>
<td>Preparatory Course Master of Science in Health Care Management and Policy</td>
<td>5  A</td>
</tr>
</tbody>
</table>

Teaching languages

Dutch

Keywords

Management, general management, organisation theory, strategy and evaluation of the organisation

Position of the course

An introductory course on general management and organisation theory aimed at teaching the basic concepts and theories; and to allow students to apply this knowledge in their own professional context and in simple practical case studies in the health care sector. A critical reflection on management and organisation design choices is central in the course.

This course is related to the roles as manager and professional. A manager applies the principles and models of general management and organisation on complex professional situations and does this in a critical and reflective mode. He also takes into account the recent scientific and international evolutions.

Contents

After an introduction dealing with the evolution of organisational theory and management, we spend in a first part attention to strategic management. What is strategy and how is strategy implemented? A second part talks about structural management including topics such as the structure and culture of the organisation. We spend attention to networks and their governance. The role of different stakeholders (such as the governing board) is discussed in a third part. Finally we look at the performance of the organisation and how this can be evaluated by using different frameworks such as the Balanced Scorecard and the EFQM model.

Initial competences

This course builds on the final competences of the Bachelor admitted to this educational program.

Final competences

1  Nominating the basic concepts, theories, and principles of general management.
2 Analyzing the design and functioning of organizations.

3 Evaluating the application of general management principles in the healthcare sector.
4 Reflecting critically on organizational design and behaviour.
5 Applying the basic theories on a practical case study and on a real organisation.
6 Analysing in group an element of general management and organisation applied to a care organisation.

Conditions for credit contract
Access to this course unit via a credit contract is determined after successful competences assessment

Conditions for exam contract
This course unit cannot be taken via an exam contract

Teaching methods
Group work, lecture, seminar

Extra information on the teaching methods
In the work sessions students are expected to discuss the case studies in the classroom. This assumes that the cases are prepared.
In the group assignment, students are asked to study a specific element of (health care or social profit) organisations.

Learning materials and price
Additional articles and case studies
Total cost: approximately 50 Euro.
Presentations via MINERVA

References

Course content-related study coaching
by the lecturer on appointment

Evaluation methods
end-of-term evaluation and continuous assessment

Examination methods in case of periodic evaluation during the first examination period
Written examination with multiple choice questions

Examination methods in case of periodic evaluation during the second examination period
Written examination with multiple choice questions

Examination methods in case of permanent evaluation
Peer assessment, report

Possibilities of retake in case of permanent evaluation
examination during the second examination period is possible in modified form

Extra information on the examination methods
The permanent evaluation is a task in group with the purpose to apply certain elements of the course on an organisation. The evaluation of this assignment is based on a report and peer assessment.

Calculation of the examination mark

First exam period
30% for the work in group and 70% for the written exam.
The students must participate in the periodic and non-periodic evaluation as a condition to succeed for this course.

Second exam period
The group assignment is replaced by an individual assignment. 30% for the individual assignment and 70% for the written exam

Facilities for Working Students
Work students must be able to participate in the group assignment.

(Approved)