

## Writing and Administration in the Middle Ages and the Early Modern Age (A004022)

Course size (nominal values; actual values may depend on programme)  
Credits 5.0 Study time 150 h Contact hrs 45.0 h

Course offerings in academic year 2016-2017

A (semester 2) Dutch

Lecturers in academic year 2016-2017

De Paermentier, Els LW03 lecturer-in-charge

Offered in the following programmes in 2016-2017

	crdts	offering
<a href="#">Bachelor of Arts in History</a>	5	A
<a href="#">Linking Course Master of Arts in History</a>	5	A
<a href="#">Preparatory Course Master of Arts in History</a>	5	A

Teaching languages

Dutch

Keywords

Administrative-governmental (or: documentary) writing practices, auxiliary sciences for medieval studies, Middle Ages, Early Modern Period

Position of the course

This course offers an overview of the development of documentary writing processes in Europe during the Middle Ages and Early Modern Period. Students will gain insight into the terminology and methodologies used to study medieval history, in particular the auxiliary sciences of diplomatics, technical chronology (e.g. conversion methods) and sigillography (sphragistics). At the end of the course students will be able to interpret and give critical comment on both the external features and characteristics related to the content of documentary sources. Finally they will be able to determine whether or not these features correspond to the norms of the time they reportedly stem from (critical authentication).

Contents

Documentary writing practices; pragmatic literacy, (digital) diplomatics (study of charters), technical chronology (e.g. conversion methods), and sigillography (sphragistics); creation of medieval archives and archival management, digital applications and tools developed and used to study documentary sources.

Initial competences

Knowledge of Latin can be useful but is not compulsory - alternative source texts in vernacular language will be used also.

Final competences

- 1 B.1.1. Have proficient knowledge of the historical terminological framework, the most important historical facts, and historical explanations.
- 2 B.1.2. Have insight into the epistemology of history and scientific practice.
- 3 B.1.4. Have a referential framework for various periods: the middle ages, the early modern period.
- 4 B.1.6 Have insight into the methodology of history.
- 5 B.1.7. Have basic knowledge of the diverse (documentary) sources and scientific literature for use in historical research and the specialist skills requisite to reading and interpreting sources.
- 6 B.2.1. Have the ability to initiate new historical research relative to a specific historical research question.

- 7 B.2.2. Have the ability to place the result of historical research within the correct national and international historiographical context, and evaluate and use it in one's own research.
- 8 B.2.4. Have the ability to critically apply quantitative and qualitative methods and techniques.
- 9 B.2.5. Have the ability to indicate the most appropriate types of sources relative to a specific historical research question.
- 10 B.2.6. Have the ability to use scientific criteria to substantiate a heuristic method and historical bibliographical research.
- 11 B.3.3. Have the ability to closely follow historiographical evolutions, and to further develop one's own skills.
- 12 B.3.5. Have the ability to develop an interdisciplinary approach to analyze a problem.
- 13 B.4.2. Have the ability to orally communicate the results of historical research with both experts and laypersons.
- 14 B.4.3. Have the ability to work with one's colleagues on a project.
- 15 B.5.2. Have the ability to interpret contemporary developments from a historical-comparative perspective.
- 16 B.6.1. Have insight into the way in which historical scientific research works and is organized.
- 17 B.6.2. Have insight into how related human and social sciences work.
- 18 B.6.3. Have insight into the organization and working of archives and heritage institutions.

#### Conditions for credit contract

Access to this course unit via a credit contract is determined after successful competences assessment

#### Conditions for exam contract

This course unit cannot be taken via an exam contract

#### Teaching methods

#### Extra information on the teaching methods

- (theoretical) lectures
- lectures with plenary exercises
- tutorial
- microteaching
- excursion

#### Learning materials and price

Syllabus (in Dutch) + teaching material through Minerva

#### References

- O. Guyotjeannin, J. Pycke, B.-M. Tock, *Diplomatique médiévale* (Turnhout, 1993).
- M. M. Cárcel Ortí, *Vocabulaire international de la Diplomatie* (Valencia, 1997).

#### Course content-related study coaching

Via Minerva, e-mail and in person after appointment

#### Evaluation methods

end-of-term evaluation

#### Examination methods in case of periodic evaluation during the first examination period

Written examination, oral examination

#### Examination methods in case of periodic evaluation during the second examination period

Written examination, oral examination

#### Examination methods in case of permanent evaluation

#### Possibilities of retake in case of permanent evaluation

not applicable

#### Extra information on the examination methods

- written examination: exercises related to the teaching modules of Chronology and Diplomatics
- oral examination (with written preparation): open questions related to the theoretical teaching modules and the reader

#### Calculation of the examination mark

100% periodical assessment.  
Students should take both the written and oral examination.

## Facilities for Working Students

### Facilities:

- 1 Possible exemption from educational activities requiring student attendance
- 2 Possible rescheduling of the examination to a different time in the same academic year
- 3 Feedback can be given by email or during an appointment during office hours

### Extra information:

For more information concerning flexible learning: contact the monitoring service of the faculty of Arts and philosophy